



新鴻基地產發展有限公司

Sun Hung Kai Properties Limited

(Incorporated in Hong Kong with limited liability)
Stock Codes: 16 (HKD counter) and 80016 (RMB counter)

NOTIFICATION LETTER

8 October 2024

Dear Registered Shareholder,

Sun Hung Kai Properties Limited (the “Company”)

– Notice of publication of (i) the 2023/24 Annual Report; (ii) the Circular in relation to the proposals for general mandates to buy back shares and to issue shares and re-election of Directors and the notice of annual general meeting; (iii) the Proxy Form for 2024 annual general meeting (collectively the “Current Corporate Communications”); and (iv) the Sustainability Report 2023/24 (the “Sustainability Report”); and arrangement for dissemination of corporate communications

We are pleased to inform you that the English and Chinese versions of the Current Corporate Communications are available on the Company’s website at www.shkp.com and the website of Hong Kong Exchanges and Clearing Limited (“HKEX”) at www.hkexnews.hk. You may access the Current Corporate Communications (i) by clicking “Investor Relations” section in the menu on the home page of the Company’s website, then confirming your acknowledgement of and agreement to the “Investor Relations” disclaimer and selecting “Financial Results & Reports” (for the 2023/24 Annual Report) and “Announcements” (for the other Current Corporate Communications); or (ii) by browsing through the HKEX’s website. If you have elected to receive the Corporate Communications^(Note 1) in printed form, the printed version of your selected language(s) of the Current Corporate Communications are enclosed herewith. If you are a new shareholder, both the English and Chinese versions of the Current Corporate Communications are enclosed herewith.

Please note that the 2024 annual general meeting of the Company will be held at 53rd Floor (as the principal meeting venue) and 4th Floor (as the additional meeting venue), Sun Hung Kai Centre, 30 Harbour Road, Hong Kong on Thursday, 7 November 2024 at 12:00 noon.

The Sustainability Report is published in electronic form only and is available on the websites of the Company and HKEX. If you wish to receive a printed copy of the Sustainability Report, please make your written request to the Company c/o Computershare Hong Kong Investor Services Limited (“Computershare”, the Share Registrar of the Company) by email at shkp@computershare.com.hk or by post at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

Arrangement for Dissemination of Corporate Communications

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, the articles of association of the Company and the Companies Ordinance (Chapter 622 of the Laws of Hong Kong), to promote electronic dissemination of Corporate Communications, the Company is writing to seek your consent to receiving all future Corporate Communications by electronic means through the Company’s website (the “**Electronic Version**”) instead of in printed form (in English only or in Chinese only or in both languages) (the “**Printed Version**”).

To ensure timely receipt of the latest Corporate Communications, the Company recommends you to elect the Electronic Version and provide your email address for receiving email notifications of the publication of all future Corporate Communications on the Company’s website by scanning your personalized QR code printed on the enclosed reply form (the “**Reply Form**”). Alternatively, you can make your election by signing and returning the Reply Form to the Company c/o Computershare by email or by post (using the mailing label at the bottom of the Reply Form). If you request to receive the Printed Version, your request will be valid until, whichever is earlier, such request is revoked in writing or the time when the Company publishes its next Annual Report in the following year. **Please note that your previous election to receive the Printed Version will be disregarded, but in case you have previously elected to receive notifications by email, such election will remain valid.**

If the Company does not receive any reply from you as mentioned above or does not receive a response indicating the objection from you within 1 month from the date of this letter and until you inform the Company c/o Computershare otherwise by reasonable notice (of not less than 7 days) in writing, you will be deemed to have consented to receiving the Electronic Version. A notification of publication of the Corporate Communications on the Company’s website will be sent to you in future by post at your address as appearing in the register of members of the Company or by email (if consent and valid email address have previously been provided).

Please note that the above arrangement does not apply to the Actionable Corporate Communications^(Note 2). Actionable Corporate Communications in printed form will be sent to you individually by post to your address as appears in the register of members of the Company.

If you have elected (or are deemed to have consented) to receive the Electronic Version but (i) for any reason have difficulty in receiving or gaining access to the same or (ii) would like to receive the Printed Version; or if you have received the Corporate Communications in either English or Chinese only and would like to receive the Printed Version in the other language, please send your request to the Company c/o Computershare by email or by post (at the address stated above). The Company will upon written request send the Printed Version to you free of charge.

You may also at any time change your choice of language and/or means of receipt of all future Corporate Communications by giving reasonable notice (of not less than 7 days) in writing. Please send your request to the Company c/o Computershare by email or by post or by signing and returning the Reply Form to the Company c/o Computershare. The Reply Form can also be downloaded from the websites of the Company and HKEX.

Should you have any queries relating to this letter, please call the Company’s hotline at (852) 2828 8648 from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

Yours faithfully,
YUNG Sheung-tat, Sandy
Company Secretary

Notes:

- Corporate Communications mean any documents from the Company for the information or action of holders of any of its securities or the investing public, which include but are not limited to (a) directors’ reports and annual financial statements together with independent auditor’s reports; (b) interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.
- Actionable Corporate Communications mean any corporate communications from the Company that seek instructions from its securities holders on how they wish to exercise their rights or make an election as the securities holders of the Company but exclude notices of general meetings and proxy forms.

This letter is made in English and Chinese. In case of any inconsistency, the English version shall prevail.

